

Gain Visibility. Realize Savings.

Citi® Meeting Card

All your event expenses brought together in a single, global Meeting Card program

Payments for meetings and events (M&E) often fall outside standard payment processes, which can lead to inefficiencies and nonstandard payment processes, hindering your ability to get a clear, consistent picture of your meeting and event expenses. Introducing our Citi® Meeting Card: the optimal solution to capture all your meeting and event expenses with the kind of visibility and control that will help make every meeting a standout success.

Giving you the whole picture

The Citi Meeting Card provides you with a single, flexible and efficient payment solution to help you:

- Separate your meeting and event expenses from your travel and entertainment spend.
- Gain complete visibility over your event and meeting expenses.
- Track and analyze transaction data by department, cost center, spend category and supplier.
- Gain greater leverage with your suppliers via aggregated meetings and T&E spend data.
- Ensure all spending is in compliance with your internal policies.
- Apply additional levels of control to ensure higher security, compliance, and effective management of your meeting budget.

Streamline your processes

We built the Citi Meeting Card to simplify your meeting management processes.

You can streamline your accounts payable process by feeding reconciled transaction data directly into your



existing ERP system, replacing paper-based processing and reducing associated invoicing costs.

The Citi Meeting Card also helps increase the speed at which you make or guarantee payments and deposits with your suppliers, which can improve your existing relationships and be used to facilitate new ones.

And the Card's higher spending limits enable you to better meet all of your event-related expenses – from group airfare and hotel room blocks to conference facilities and audio/visual services.

Engage the latest technology

To enhance the way you manage your meetings, you can also take advantage of integrating your Citi Meeting Card

program with a meetings-management software, such as Arcaneo Metron™. By linking Citi Meeting Card data with data from a meeting management tool, you have access to a robust set of data which will help you make informed strategic decisions about your meeting program.

Put our resources to work

Our expertise and resources enable us to provide you with best-in-class meeting management, as well as traditional payment programs. Across time zones, sectors and industries, we put our Commercial Card programs to work for organizations just like yours every day. With local issuance in over 50 countries, we provide innovative solutions to help you succeed in a challenging world economy.



Our global reach, acceptance, infrastructure, market expertise and technological resources enable us to provide you with the most integrated of solutions customized to help you meet your specific financial objectives.

Enriched with a host of robust online reporting tools, our Citi Meeting Card program is an efficient solution to help you meet and better manage your every meeting expense, ultimately empowering you to focus on doing what your business does best.

To put our Citi Meeting Card to work for you today, contact your Citi representative or visit us at www.citimanager.com.

Citi Meeting Card: Bring meeting and event expenses together

Increase the transparency of your meetings spend

Aggregate your card data with other payment and budget data to gain business-intelligent insight in an unmanaged category of spend.

Impose greater control over your meetings spend

Minimize your exposure to fraud, internal misuse and noncompliant spending through added safeguards such as transaction and merchant level controls as well as the Declining Balance functionality.

Integrate and streamline your data

Feed transactions directly into your existing ERP system or meetings-management software, seamlessly.

Bolster your supplier relationships

Pay your suppliers faster, within two to four days, earning early payment discounts and improved vendor relationships.

Implement a global solution

Meet your entire organization's needs by taking advantage of our unrivaled global issuance footprint and maximum worldwide acceptance network.

The Citi Meeting Card is the best way to capture all your meeting and event (M&E) expenses helping you obtain the level of visibility and control needed to make every meeting a standout success.

Global Transaction Services
www.transactionsservices.citi.com

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